

**Report of the Collaboration and Partnership Work Group to:
The National Safe and Healthy Housing Coalition
Patricia Adkins (Home Safety Council), Chair**

Group held meeting by call 9/10/09, chaired by Patricia. Attending:

- Melanie Hudson/Children's Health Forum/Co-chair
- Greg Secord/Rebuilding Together
- Wilhelmine Miller/RWJF
- Randy Pence/American Society Home Inspectors
- Patrick MacRoy/Alliance for Healthy Housing
- John Giglio/NCHH

Title of Coalition: Agreed that all existing content and future content (Coalition Guidelines, other documents, web page, etc.) should refer to coalition as "National SAFE AND Healthy Housing Coalition" rather than "National Healthy Housing Coalition"

Understanding of National Action Plan: Though the plan is not published yet, the general sense of the group was that it would focus on the top 9-10 strategies the three work groups are working on, rather than be a summary of the 55 +/- recommendations from the May 7th large group meeting.

Purpose of Coalition: In Coalition Guidelines (attached), change as follows: "Coalition is being formed to explore, and where agreed on, pursue national/~~federal~~ AND STATE public policies, communications . . .," with the understanding that the three workgroups would be focusing on federal and national issues for the foreseeable future, and the coalition would likely not get involved with state policy issues down the road unless they had a national implication.

Membership: To allow government agencies to join or observe the coalition, the Guidelines should be change from members being "corporations" to "organizations."

Member Termination: On the off chance that a member proved disruptive or detrimental to the coalition, we should have a member termination clause in the Guidelines that would require a majority vote of the Steering Committee. Patricia will draft a one-sentence version and send to John for inclusion in the next draft of the Coalition Guidelines.

Initial Coalition Membership: All of the attendees of the May 7th meeting at NAHB should be invited to formally join the coalition and attend the next meeting.

Steering Committee: Until the full coalition can meet and vote on a Steering Committee [that serves one year], the attendees of the July 27th meeting at NAR should serve as a "Provisional Steering Committee" for a shorter period. Patricia will draft a short clause and send to John for inclusion in the next draft of the Coalition Guidelines.

Adding Members: The work group agreed that adding a member organization should not require a vote (of the coalition or the work group), but rather the work group should use its

best judgment in deciding which groups to invite to join. The groups should be national in scope, though. Melanie is working on a draft list and asked for suggestions. John asked that she loop back with Rebecca Morley to discuss inviting HUD, CDC and EPA reps to the next full meeting as observers. Melanie will also include Hill staff on her draft list, including Grace from Sen. Reed's office.

Health Insurers/Large Employers/CMS/Caucuses: Patricia agreed that we are not ready to reach out to these groups yet, but Wilhelmine emphasized that AHIP, Partnership for Prevention, BC/BS and Cigna have shown strong interest in RWJF's work and would likely be willing to engage us. John suggested we wait until we have concrete issues (e.g., legislation, regulation, policy) to better focus outreach to these larger entities. Greg added that Rebuilding Together is engaging a large Medicare/Medicaid service provider, so CMS and related organizations should also be interested in engaging with us at some point.

Communications: John asked if the group should add to its mission a communications function, e.g., sending emails, draft newsletter articles, draft web page articles, on the coalition's activities and issues, for not only coalition members but other interested stakeholders. Patricia may add that to the agenda of the next work group meeting. In meantime, Patricia will inquire whether Patrick, as chair of the Reg/Admin. Work Group, and a rep from the Legis. Work Group (its chair?), should join this one to facilitate such a communications function.